

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
April 11, 2005**

CALL TO ORDER:

The regular council meeting for the month of April was called to order by Mayor Jim Palmer at 8:00 p.m. Mayor Palmer chaired the meeting.

PRESENT:

In attendance were Mayor Palmer, Councillors Stead and Stribling, and the administrator Pat Tomkow.

Five members of the public were present at the meeting.

ADOPTION OF AGENDA:

M#28-2005 Stead: that the agenda be adopted as printed and circulated.

Carried Unanimously

ADOPTION OF MINUTES:

M#29-2005 Stead: that the Minutes of Regular Council Meeting held March 14, 2005 be adopted as printed and distributed.

Carried Unanimously

BUSINESS ARISING OUT OF MINUTES:

a) Streets Improvement Program

Copies of a Local Improvement Plan proposed for 2005 under the Street Improvement Program were circulated at the meeting. In an effort to improve drainage, the village will undertake the construction of concrete sidewalks, curb/gutter and swale to be financed through a combination of Street Improvement Program Grant funds and a Local Improvement Tax in respect of all lands that directly benefit from the project.

Project costs of \$119,764 will be split on a 60/40 basis. The net amount to be levied and collected from the benefiting properties over a 20-year period is \$37,600. Legislation requires the municipality to send a notice to persons liable to pay the local improvement tax.

M#30-2005 Palmer: that based upon project review and legislative requirements, copies of the Local Improvement Plan be approved for submission to the land owners affected by the proposed annual frontage assessment.

Carried Unanimously

b) Lagoon Berm Repairs and Culvert Drainage

A review of the file information obtained since the previous meeting indicates that the project needs to be revised and updated to more accurately reflect the change in scope.

c) Lamont Health Care Centre Donation Request –Inner Courtyard

Consensus among Council was that donations for this venture should be derived from private sources.

Business Arising (cont'd)

d) Truck Fill Project

Mayor Palmer provided a report on meetings with sales representatives and discussions with Lamont County relative to the proposed project stating that the village is now in a position to make application for grant funding under the Agricultural Initiatives Program.

M#31-2005 Palmer: that Council accept the status reports on the aforementioned projects.

Carried Unanimously

CORRESPONDENCE:

a) Village of Onoway

Invitation to participate in the Onoway Heritage Days 2005 Parade June 4 2005. Participation declined due to logistics.

b) Alberta Transportation

March 24, 2005 letter from Minister Dr. Lyle Oberg confirming 2005 cost-shared grant funding of \$16,666 under the Infrastructure and Transportation Program.

c) AUMA

Notice of Ministerial and MLA attendance at the Mayors' Leadership workshop May 5, 2004.

d) Chipman 4-H Beef Club

Letter from Secretary Rebecca Joseph thanking the village for sponsorship of 4-H diamond jubilee supper held January 22, 2005.

e) Town of Swan Hills

Small Communities Conference update. It was confirmed that Mayor Palmer and Councillor Stead would attend the conference being held in Swan Hills April 29th to May 1st.

f) ATCO Gas

March 20, 2005 letter to Mayor Palmer noting the agreed transition period approved by the EUB to transfer the retail energy business of ATCO Gas and ATCO Electric to Direct Energy Marketing will end June 1, 2005. ATCO Gas and ATCO Electric offices will remain open.

g) Leon Benoit, M.P. Vegreville-Wainright

Information package concerning the Rural Municipal Infrastructure Fund.

h) Alberta Municipal Affairs-Emergency Management

Emergency Preparedness Week May 1-7th. Free Brochures have been ordered for public distribution.

i) Wayne Wesse

Written inquiry regarding purchase of wood chipper.

In the ensuing discussion, the question of village willingness to sell this item was raised along with requirement to first establish of an appropriate value for the chipper.

M#32-2005 Stribling that the foregoing correspondence items be accepted for information purposes.

Carried Unanimously

FINANCIAL REPORTS:

Council had received with the agenda, a summary and detailed Statement of Operating Revenues and Expenditures for the period ending March 31, 2005. Payment of the sewer debenture \$12,062 and education requisition \$6,766 contributed significantly to the deficit. Tax revenues received mid year provide necessary operating revenues to meet yearly expenditures and initial operating deficits.

It was noted that in 2005 all debentures would be paid in full.

M#33-2005 Stribling: that the Financial Reports for the period ending March 31, 2005 be received for information purposes.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#34-2005 Palmer: that the accounts covered by cheque numbers 20050085 to 20050111 inclusive, for the total sum of \$16672.04 be and are hereby approved for payment.

Carried Unanimously

OTHER BUSINESS:

a) Tax Recovery-Public Sale of Land

A listing of properties to be offered for sale by public auction for non-payment of taxes was circulated with the agenda. Legislative requirements require establishment of a reserve and conditions of sale.

M#35-2005 Palmer: that the following properties be offered for sale on terms of cash only at the established reserve price on Monday, June 13, 2005 at 10:00 am. in the village office.

Lot 11, Block 6, Plan 5250-Q	Reserve Bid \$ 15,020
Lot 8, Block 21, Plan 752-0305	Reserve Bid \$ 18,490

Carried Unanimously

b) Contract Renewal – Assessment Services

Municipal Assessment Services is offering a 5-year term. Rate for 1st year will increase from \$2,700 to \$2,970 and \$90 each year thereafter.

M#36-2005 Palmer: That the contract with Municipal Assessment Services Ltd. be renewed for a 5-yr term.

Carried Unanimously

c) Cancellation of Paper Recycling Program

Problems encountered with the paper collection program were discussed by Council noting the extra time spent by public works to sort and remove garbage from the paper bin. Plastic and vehicle parts were also being left in the paper collections bins.

M#37-2005 Stribling: that the paper collection program be terminated for now and that Council approve the action taken in requesting Allied Paper to remove the collection bins.

Carried Unanimously

d) Council Appointment to Historical Foundation

M#38-2005 Palmer: that Councillor Stribling be appointed to serve on the Chipman Historical Foundation.

Carried Unanimously

d) Donation and Tax Receipt for Wheel Chair

Dianne Ferrell, a former resident of Chipman, has offered to donate a used wheel chair to the village in exchange for a tax receipt.

It was noted that the item would have to be independently appraised in order for the village to provide a legitimate tax receipt. The new price of this type of wheel chair is \$10,500.

M#39-2005 Palmer: that Council accept the donation based on an independent valuation of the wheel chair.

Carried Unanimously

e) National Volunteer Week

The administrator was instructed to place an ad in the local paper recognizing the contributions made by our regular volunteers.

g) Proclamation Requests

No action taken.

REPORTS:

a) Administrator's

A written report, addressed the following topics:

- Occupational Health and Safety Workshop hosted by Lamont County
- No charge for snow removal at churches.
- In response to information requests concerning the Chipman postage cancellation stamp a history letter on the Chipman logo has been printed for distribution at the post office.
- March 23rd pandemic workshop held in Smoky Lake.
- Notice of provincial review of Alberta's Weed Control Act.
- 2004 audited financial statements have been mailed.
- Job Ads for Village Foreman.
- Update on Lamont Regional Partnership Services Plan. Options for various services outlined together with implementation plan and time table.

Discussion ensued on fire services. Mayor Palmer stated that he needs to take Councils' position on the matter to the April 18th Mayors/CAO meeting.

Councillor Stribling indicated that the formula seems fair however issue of fire costs needs to be addressed. Service and responsibility provided by the municipalities needs to be recognized in the agreement.

Councillor Stead felt that the fire departments should have more input in the new fire agreement. Mayor Palmer noted that the village does not have to go along with the terms of the agreement.

M#40-2005 Stribling: that the administrator's report be accepted for information.

Carried Unanimously

b) COMMITTEE REPORTS:

i) Ambulance Board

No Items.

ii) Lamont County Fire Advisory Committee

Discussed under administrator's report.

iii) County of Lamont Regional Landfill Commission

Councillor Stribling advised of upcoming meeting April 28th.

iv) County of Lamont Senior's Foundation

No Items reported.

Mayor Palmer indicated the Board should be planning on building given the large aging population.

iv) C.R. Vegreville Corridor Water Services Commission

Mayor Palmer, Commission Chairman, indicated that there is increasing numbers of inquiries being received for service and that water allocation will have to be decided.

v) LEAP (Lamont Economic Alliance Partnership)

LEAP representative Angela Kostiuik attended a marketing workshop sponsored by Atco.

vi) Chipman Agricultural Society

Councillor Stribling was absent from the last Ag Society Meeting. It was requested and agreed that if a council member is unable to attend, an alternate be notified to take his place.

viii) FCSS (Family and Community Support Services)

Councillor Stribling reported on the well attended magic show held at the National Hall. Also noted was the planned summer program for children and the upcoming April 18th FCSS meeting in Lamont.

ix) Lamont Two Hills BDC

March 16th Manager's Report.

M#41-2005 Palmer: that the Committee and Board Reports be accepted for information purposes.

Carried Unanimously

ADJOURNMENT:

M#41-2005 Stead: that the meeting be adjourned.

Time: 9:05 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow

