

## **MINUTES OF REGULAR MEETING**

### **OF THE VILLAGE OF CHIPMAN**

**March 12, 2007**

#### **CALL TO ORDER:**

Mayor Jim Palmer called the regular monthly meeting to order at 10:00 a.m. and advised that Developer Ken Rai had cancelled the meeting set for 9:00 a.m.

#### **PRESENT:**

In attendance were Mayor Palmer, Councillors Stead and Stribling, and Administrator Pat Tomkow.

#### **ADOPTION OF AGENDA:**

M#30-2007 Stribling: that the agenda be adopted as printed and distributed.

Carried Unanimously

#### **DELEGATION:**

Mrs. Della Joseph attended to ask that she be allowed to use the National Hall Kitchen Facilities for food preparation several times a week. Council agreed to rent on the basis of \$20 per day; that she is to supply her own cleaning supplies and clean up after each use; that Council will monitor the arrangement for one month; and that Mrs. Joseph will attend the April Council meeting to discuss how the arrangement is working.

#### **ADOPTION OF MINUTES:**

M#31-2007 Stead: that the Minutes of Regular Council Meeting held February 12, 2007 be adopted as printed and distributed.

Carried Unanimously

#### **BUSINESS ARISING OUT OF MINUTES:**

##### a) Subdivision Development Block 19, Plan 4802CL

As noted previously, the planned meeting with the developer to discuss a proposal for the 10.25 Acres parcel was cancelled on short notice and a subsequent meeting has been scheduled for March 21<sup>st</sup> at 11:00 a.m. in the Village office.

No further action required at this time.

##### b) Tax Recovery – Finalizing Conditions of Public Sale

Administration reported on numerous phone calls in response to the tax sale ads placed in the local papers also noting that several outstanding accounts had been paid. On the matter of Lots 1 and 2, Block 1, Plan 5250-Q Council gave direction on the matter of property clean-up and removal of the mobile home from Lot 11, Block 21, Plan 752 0305.

It was agreed that owner of Lots 1 and 2 be given two weeks notice to remove his belongings from the property including notice that the village intends to demolish the building if title reverts back to the municipality. A mover has already been booked for towing of the mobile home from Lot 11 and costs will be charged to the property.

M#32-2007 Palmer: that purchasers attending the April 2<sup>nd</sup> auction be advised that the building on Lots 1 and 2, Block 1, Plan 5250-Q will have to be demolished and that the mobile home on Lot 11, Block 21, Plan 752 0305 will have to be removed at their expense.

Carried Unanimously

**FINANCIAL REPORTS:**

Statement of Operating Revenues/Expenditures to February 28, 2007

The administrator reviewed the statement with Council comparing revenues to expenditure levels.

M#33-2007 Stead: to adopt the Statement as presented.

Carried Unanimously

Discussion concerning the reservoir submersible pump No (2) took place noting that the repair/upgrade would be added as a 2007 budget item.

**PAYMENT OF ACCOUNTS:**

M#34-2007 Palmer: that the accounts covered by cheque numbers 2007-0062 to 2007-0102 inclusive for the total sum of \$32,983.88 be and are hereby approved for payment.

Carried Unanimously

**CORRESPONDENCE (Information Items):**

a) Alberta Environmental Management (Northern Region)

March 1<sup>st</sup>, 2007 letter from Terry McGinn advising that the Village of Chipman met the required filing submission dates for water/wastewater annual reports under the Alberta Environment operating approvals.

b) Rural Alberta's Development Fund

Request to municipality to disseminate information on \$100 Million fund for rural communities.

c) DCL Siemens Engineering

Announcement of merger with Merge Consulting Ltd.

d) AUMA Digest

Information for elected officials including article on annexation.

Council reviewed the correspondence and discussed applying for a hall grant under Rural Alberta's Development Fund Program.

M#35-2007 Palmer: that the correspondence items be received as information and that the Village pursue applying for a grant under the Rural Alberta's Development Fund.

Carried Unanimously

**OTHER BUSINESS:**

a) 2007 Municipal Census

A census can be conducted between April 1 and June 30<sup>th</sup> according to Determination of Population Regulation AR 63/2001. Following discussion, it was agreed that the Village would not undertake a census this year.

b) Alberta Provincial DSS Forum – 2007:

Target audience is Disaster Social Services Directors and volunteers. \$80.00 per person fee. Council agreed, without motion, that the order of attendance would be Mayor Palmer, Toni Nygren, Councillor Stead, with Susan Campbell as alternate.

c) Personna Community Investment Program

Terms of grant program outlined at the meeting. Maximum eligibility \$2,500. As the Village has never been successful in obtaining funding approval, Council advised administration not to pursue this any further.

d) Top Shot Concrete Systems

Quote of \$6,500 per manhole for restoration. Two manholes slated for repair in 2007, the Hwy 15 ditch and the corner of 49<sup>th</sup> Avenue and Hwy 15.

M# 36-2007 Stribling: that Council establish a budget allocation of \$13,000 for manhole repair.

Carried Unanimously

e) Church snow-clearing policy: Council discussed options with respect to Churches, as well as residents/non-residents.

M#37-2007 Palmer: that the Village adopt a policy that church yards would be cleared for funerals at no cost for residents of Chipman only; and, non-resident families would be requested to contact the County for snow removal.

Carried Unanimously

f) Tire Recycling Program Grant

Measurements needed to finalize application due March 30, 2007.

M#38-2007 Stribling: that the Village apply for the program grant.

Carried Unanimously

g) Waiver Yost Rental Agreement

Council discussed the need for a waiver in order to begin work on the swale referred to in the original agreement.

M#39-2007 Stead: that a waiver be drafted for Mr. Yost's signature.

Carried Unanimously

h) Alberta Capital Finance Authority – Annual General Meeting

Resolution required for attendance at March 12 AGM. It was noted that there was no one available from Council to attend.

**REPORTS:**

Administrator's Report

- subdivision and appeal board workshops offered at no charge March 23 and 26<sup>th</sup>
- request for permission to attend Municipal Administration Leadership Workshop
- update on *See Virtual360.com* a company that provides service to municipalities to show case their communities on the web by offering a virtual tour on the municipal web site.
- Audit of Village records will take place March 19<sup>th</sup> to March 23<sup>rd</sup>.

M#40-2007 Stead: that the Administrator's Report be accepted for information and that Council proceed with the application for the virtual tour program.

Carried Unanimously

**COMMITTEE REPORTS:**

- i) Ambulance Report  
No meeting held.
- ii) Fire Department  
No meeting was held.
- iii) Lamont County Regional Solid Waste Commission  
Next meeting to be held March 22, 2007.
- iv) Lamont Seniors' Foundation  
Councillor Stead attended the ASCHA Convention.
- v) Vegreville Corridor Water Services Commission  
Mayor Palmer reported that Strathcona County is the new contracted operator of the Vegreville and Northeast Water Systems and that there has been another change in management of the Northeast Commission. The meeting with the operators has been scheduled for April 4<sup>th</sup> in Chipman.
- vi) Chipman Agricultural Society  
Meeting cancelled for lack of quorum.
- vii) FCSS  
No items to report
- viii) LEAP  
Two upcoming trade shows, one in Sherwood Park (April 13-15), the other in Fort Saskatchewan (April 20 – 22)
- ix) Mayor's/CAO's meeting – April 19, Chipman  
The Village of Chipman will host the April 19<sup>th</sup> meeting however the group will be informed of Chipman's position concerning withdrawing from the group.

M#41-2006 Palmer: that the Committee and Board Reports be accepted for information purposes.

Carried Unanimously

**ADJOURNMENT:**

Mayor Palmer adjourned the meeting at 11:36 a.m.

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Mayor, Jim Palmer

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Administrator, Pat Tomkow