

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
May 24, 2005**

CALL TO ORDER:

The regular council meeting for the month of May was called to order by Mayor Jim Palmer at 8:00 p.m. The meeting was chaired by Mayor Palmer.

Due to extenuating circumstances, the May 9th regular meeting was rescheduled to May 24th.

PRESENT:

In attendance were Mayor Palmer, Councillors Stead and Stribling, and the administrator Pat Tomkow.

Seven members of the public were present at the meeting.

ADOPTION OF AGENDA:

M#42-2005 Stribling: that the agenda be adopted with the following changes:
-addition of Item 9(j) venue for town wide garage sale
-removal of Item 9(c) from agenda for discussion at a later meeting.

Carried Unanimously

ADOPTION OF MINUTES:

M#43-2005 Stead: that the Minutes of Regular Council Meeting held April 11, 2005 be adopted as printed and distributed.

Carried Unanimously

DELEGATION:

Mr. Corey Schickerowsky appeared as a delegation before Council in response to an RCMP warning regarding parking of truck-trailer tanker unit on 48th Avenue. A copy of Mr. Schickerowsky's letter of April 22, 2005 had been distributed with the agenda. It was noted that a member of the RCMP detachment would be in attendance later in the meeting.

Mr. Schickerowsky was given the floor. In his opening remarks he alluded to truck weights and the fact that the 30 wheels distributed the 22,430 kgs to a lesser degree than local vehicles using the road. He also indicated that he transports heavy crude citing compliance with dangerous goods regulations. Mr. Schickerowsky also stated that the option of parking on the recreation grounds was not suitable as the truck wheels would tear up the grounds when turning around and that the village did not have an alternate place to park a truck unit.

In response to questions on 50% road ban, Mayor Palmer indicated that the ban was implemented due to faulty base on main-street and that co-operation is needed to minimize damage to the road base.

Complaints from residents regarding tractor unit included diesel fumes, double parking, running of reefer all night.

To resolve the matter Mayor Palmer and Council offered, subject to approval by CN, designation of the old Wheat Pool Site for the parking of truck trailers noting changes would also be needed for the village traffic bylaw.

Mr. Schickerowsky indicated acceptance of the proposed solution and remained for the duration of the meeting.

BUSINESS ARISING OUT OF MINUTES:

a) Truck Fill Grant Application and Budget

Copies of a proposal for a truck fill and grant funding application under the Agricultural Initiatives Program had been distributed at the meeting. The project represents a collaborative effort with Lamont County to undertake a comprehensive program to install a fully automated truck fill data management system adjacent to the village water reservoir. Lamont County has agreed to provide road equipment to undertake the required road improvements and base preparation.

Project budget sets out full cost of \$110,570.00 to be financed by grant monies of \$75,000, in kind contribution of equipment from Lamont County with the village covering the remaining portion. The project is intended to address security issues, offer 24-hour service to meet increased agricultural service demands and provide an efficient/economical means to increase the village revenue base.

M#44-2005 Stead: that Council accept the proposal as presented and that the application be forwarded to Alberta Agriculture for approval.

Carried Unanimously

RCMP Constable Jacques Constantine from the Fort Saskatchewan detachment entered the meeting at 8:40 p.m. Mayor thanked Constable Constantine for attending on short notice.

Mayor Palmer indicated to the officer that some of the truck parking issues have been resolved however there are additional concerns and that Council would like support and guidance from the RCMP concerning vandalism problems and enforcement of the curfew bylaw. A copy of Village Emergency Curfew Bylaw No 495-2002 was provided to the RCMP officer.

Constable Constantine stated that the detachment has three members assigned to the rural area and have been promised one additional officer. With additional manpower the police could make more of a presence in the area. Cst. Constantine outlined the approach used by officers patrolling the area adding that the community has to be involved and work together.

It was agreed that the RCMP detachment would be allowed free office space and 24 hour access to the administration building.

Constable Constantine left the meeting at 9:04 p.m.

CORRESPONDENCE:

a) Alberta Municipal Affairs

April 11, 2005 letter from Rob Renner, Minister of Municipal Affairs, advising that the department will be providing additional support to the Village of Chipman in the form of a special one-time unconditional grant of \$33,000.00.

b) Alberta Infrastructure and Transportation

April 13 2005 letter confirming 5-year government grant funding of \$100,000 per year. Necessary grant agreement for processing the financial assistance will be sent shortly.

c) Alberta Municipal Affairs

Announcement of \$664 unconditional grant.

d) Alberta Minister of Municipal Affairs

April 15, 2005 information letter concerning the provincial 2005 education property tax program and formula utilized for calculating municipal requisitions. The 2005 requisition has been calculated at \$28,185.50, an increase of \$1,121.00 over the previous year.

e) Village of Chipman

Response letter to Andy Purcell regarding tax recovery proceedings.

f) Vegreville News Advertiser

Village letter to the Advertiser stating that the paper would be charged clean-up costs if the problem of littering is not addressed.

g) Municipal Government Board

Notice of preliminary hearing 2004+2005 linear property assessment complaints TELUS Communications Inc.

h) Alberta Senior Citizens' Housing Association ASCHA

Press release regarding increase of daily rate for lodge operators from \$6.50 to \$7.50 per eligible resident. Reference was made to ASCHA's lobbying efforts on behalf of Lodge Operators.

M#45-2005 Stribling: that the correspondence items be accepted for information purposes.

Carried Unanimously

FINANCIAL REPORTS:

Council had received with the agenda, a summary and detailed Statement of Operating Revenues and Expenditures for the period ending April 30, 2005. It was noted by administration that the receipt of the one time provincial unconditional grant has resulted in a surplus.

M#46-2005 Stead: that the Statement of Operating Revenues and Expenditures for the period ending April 30, 2005 be received as information.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#47-2005 Stribling: that the accounts covered by cheque numbers 20050085 to 200500169 inclusive, for the total sum of \$49181.70 be and are hereby approved for payment.

Carried Unanimously

OTHER BUSINESS:

a) 2004 Audited Financial Statements and Financial Information Return

Council had received with the agenda copies of the 2004 audited financial Statements, the Financial Information Return together with auditor's independence letter and summary of findings.

It was noted that the statements were submitted to Alberta Municipal Affairs prior to the May 1, 2005 reporting deadline.

The administrator summarized the results of the 2004 year operations and change in fund balances. The village realized a net gain of \$2,043 after capital and reserve transfers. Capital additions included purchase of a new garbage truck, the National Hall and completion of the administration building.

M#48-2005 Palmer: that village council accept the Audited Financial Statement and Financial Information Return as prepared and submitted by Village Auditor Amzad Amiri.

Carried Unanimously

b) Fire Services Agreement – Terms of Reference

Copies of the draft funding terms of reference from Lamont County dated May 2nd had been distributed with the agenda.

M#49-2005 Palmer: that this item be tabled.

Carried Unanimously

c) Shared Services Analysis Participating Municipalities

The administrator advised that a Council resolution would be required to participate in, and submit a Regional Partnership Initiative Grant application for the Lamont County Regional Partnership, and the contribution of \$3.95 per capita towards the municipal component of the grant program.

It was also noted that there is extensive information to be covered and that this should be dealt with at a separate meeting.

M#50-2005 Palmer: that a special meeting be held Thursday May 26th at 7:00 p.m. to deal with the Fire Services Agreement and the Shared Services Analysis.

Carried Unanimously

d) Lamont County –Urban Weed Control Program

Applications under the program are to be submitted by May 26th the Lamont County Agricultural Fieldman.

The Administrator was requested to forward an application.

e) Fair Days Parade Invitations

It was noted that invitations were received from the Village of Andrew, The Chipman Agricultural Society and the Town of Lamont.

Mayor Palmer indicated that Olson Outfitters would provide a horse team and carriage displaying the 'Chipman Banner' for all parades.

f) Alta Gas Ltd.–Consent request to cross Village Sewer line in NE-29-54-18-W4.

Project details and outline of compensation offered were provided at the meeting. A suggestion was put forward that the village negotiate culvert drainage work with Alta Gas in lieu of crossing fees.

M# 51-2005 Palmer: that Council approve the terms of crossing and authorize the entering into of an agreement with Alta Gas.

Carried Unanimously

g) Alberta Environment – Highway 15 Storm Water Project

A grant funding agreement under the Provincial Water Management and Erosion Control Program for the approved village storm water project had been sent for

signature and return. Village funding has been calculated at \$8,060 – 65% of eligible costs.

Mayor Palmer stated that the village can't do the job for this money. The project was applied for in 2002 and costs have gone up substantially.

M#52-2005 Palmer: that this matter be brought back to the June meeting with a new cost schedule.

Carried Unanimously

h) Energize Workshop – Oct 12-15

Conference information had been circulated with the agenda.

M#54-2005 Palmer: that this item be tabled.

Carried Unanimously

i) Chipman Car Crafters Show and Shine

Council agreed to fulfill the request for the show put forward by the Car Crafters.

j) Town Wide Garage Sale

Council denied the request to hold the garage sale in the National Hall in the event of rain. Organizers would be offered the Curling Rink as an option.

In addition Council agreed to pay the cost of hog dogs for participants in the village wide garbage clean-up.

REPORTS:

a) Administrator's

The administrator provided a verbal report, which made reference to the following:

- Upcoming conferences offered by Western Canada Water Environment Assoc.
- Local Improvement Plan was not petitioned
- One student position approved under the Summer Career Placement Program.
- Results of November 2004 reservoir inspection.
- Acknowledgement from Alberta Environment that annual reporting requirements have been met.
- Alberta Seniors Education Property Tax Program.
- Receipt of \$1,000 Asset Funding.
- Emergency management courses scheduled Jan 18-20, 2006 in Vegreville.
- Response to skateboard request.

Mayor Palmer confirmed that a skateboard would not be approved on village property that the village cannot afford to build these items from the present tax base. Busing students to the Fort Saskatchewan skateboard park was suggested.

- Community entrance signs no longer paid for by Alberta Transportation.
- Receipt of Vegreville Water Commission financial statements.
- Tax receipt issued for donated wheel chair.
- Provincial West Nile Virus Initiative

M#55-2005 Stribling: that the Administrator's report be accepted as information.

Carried Unanimously

b) COMMITTEE and BOARD REPORTS:

i) Ambulance Board

Next Ambulance Board Meeting scheduled for June 2, 2005.

ii) Lamont County Fire Advisory Committee

Information relative to the fire services was discussed earlier in the meeting.

iii) County of Lamont Regional Landfill Commission

Lamont County will build sewer lagoon and evaporation cell.

iv) County of Lamont Senior's Foundation

Next meeting date: June 27, 2005.

iv) C.R. Vegreville Corridor Water Services Commission

Pump installation delayed and project will not be completed on time. Policy on water storage for industry referred to Commission solicitors.

v) LEAP (Lamont Economic Alliance Partnership)

No Items

vi) Chipman Agricultural Society

Councillor Stribling indicated that inside finishing of the concession will be completed in time for Fair Days. One freezer will need replacing.

viii) FCSS (Family and Community Support Services)

Councillor Stribling noted that students have been hired to put on summer programs.

M#56-2005 Stead: that the Committee and Board Reports be accepted for information purposes.

Carried Unanimously

QUESTIONS OF COUNCIL AND ADMINISTRATION

Mayor Palmer opened discussion to the public and responded to questions regarding reinstatement of the paper collection trailer and drainage concerns.

ADJOURNMENT:

The meeting was adjourned by the Chairman at 10:33 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow