

**MINUTES OF REGULAR MEETING**  
**OF THE VILLAGE OF CHIPMAN**  
**MAY 8, 2006**

**CALL TO ORDER:**

Deputy Mayor John Stribling called the regular monthly meeting to order at 8:02 p.m.

**PRESENT:**

In attendance were Councillors Stead and Stribling, administrator Pat Tomkow and Executive Assistant Susan Campbell.

**ABSENT:** Mayor Jim Palmer

Two members of the public were in attendance.

**ADOPTION OF AGENDA:**

M#54-2006 Stead: that the agenda be adopted as printed and distributed together with the following deletion and addition:

- 8. d) Review of bulk water rates – deleted
- 8. d) High Speed Internet – added

Carried Unanimously

**ADOPTION OF MINUTES:**

M#55-2006 Stribling: that the Minutes of Regular Council Meeting held April 10, 2006 be adopted as printed and distributed.

Carried Unanimously

The Administrator advised that a Public Sale of Land was held on April 18, 2006; that there is money left after payment of tax arrears, etc.; and that the previous owner has been advised of the process to follow in order to apply for the balance of the proceeds.

**BUSINESS ARISING OUT OF MINUTES:**

a) 3<sup>rd</sup> Reading ByLaw 513-2006 ATCO Franchise Agreement

M#56-2006 Stead: moved that ByLaw 513-2006 ATCO Franchise Agreement receive 3<sup>rd</sup> Reading

Carried Unanimously

The Administrator was instructed to send a certified copy of the ByLaw to ATCO as the final step in the process.

b) Lamont County Urban Weed Control Program

The deadline for the village to apply under this program is May 26.

M#57-2006 Stribling: to have the Town Foreman review the material, decide if the Village should apply and follow up with the Administrator.

c) 2006 Roadwork & Sidewalks Project (update)

The Administrator advised that a local improvement plan and letter were sent, informing ratepayers of the frontage cost (approximately \$165 per lot). Ratepayers have until May 20 to object; if no one files a formal petition, the town may proceed with the work..

**FINANCIAL REPORTS:**

a) Statement of Operating Revenues/Expenditures to April 30, 2006-05-12

A comparative of Operating Revenues and Expenditures for the period ending April 30, 2006 had been circulated with the agenda. Although for the month of April the Village was in a surplus position (due to a one time provincial grant of \$50,000), the report indicates a shortfall of \$26,652.25 for the year to date. It was noted that this statement reflects current operations only and does not include 2005 grant receivables of capital projects.

M#58-2006 Stead: to adopt the Statement as presented.

Carried Unanimously

b) 2005 Audited Financial Statement & FIR (Financial Information Return)

It was noted that the Village has complied with the legislative deadline in submitting its Financial Statement.

M#59-2006 Stribling: to adopt the Statement and to make copies available to the public at the Village Office.

Carried Unanimously

**PAYMENT OF ACCOUNTS:**

M#60-2006 Stead: that the accounts covered by cheque numbers 2006-0109 to 2006-0153 inclusive for the total sum of \$46,779.42 be and are hereby approved for payment.

Carried Unanimously

**CORRESPONDENCE for Information:**

a) Emergency Management Alberta – points to consider for JEPP Project applications

b) Hagan Surveys – registration of ATCO Utility Right of Way 7 Lot Subdivision and church roadway.

c) Alberta Municipal Affairs – annual unconditional Grant (\$664)

d) Lamont County – Ambulance Call out Volumes, Prairie EMS

e) AUMA – April 4<sup>th</sup> letter to Premier Klein from President Bob Hawksworth

f) Vegreville Water Commission – 2005 audited Financial Statements

M#61-2006 Stribling: that the correspondence items be received as information.

Carried Unanimously

**OTHER BUSINESS:**

a) Alberta Emergency Management – EOC Training Course Applications  
Mayor Palmer, Pat Tomkow and Toni Nygren met with Bill Boskwick on May 4 to review the Village's Municipal Emergency Plan and discuss the above course.

M#62-2006 Stribling: that Toni Nygren attend the AEM course in Ottawa (Dec. 5-8/06) at no cost to the Village.

Carried Unanimously

c) Revised Right of Way Agreement ATCO Gas – Nat'l Hall Property  
The Administrator informed Council that she has had the Right of Way Agreement amended to reflect the correct legal description.

M#63-2006 Stead: to approve signature of the Agreement

Carried Unanimously

- d) AAMD&C 2006 Risk Management Seminar – May 30<sup>th</sup> Coast Terrace Inn Cost \$50.00

The Administrator recommended that the Village send someone to the above seminar.

M#64-2006 Stribling: that one person attend the Risk Management Seminar.

Carried Unanimously

- e) High Speed Internet

Councillor Stead advised that he had spoken to MCSNet, who plans to have Chipman connected by Friday, May 12, 2006.

## **REPORTS:**

- a) Administrator's Report

A verbal report from administration noted the following:

- Final statement for PFRA grant funding for truck fill project - \$7400 coming back to the Village.
- Village will receive the same amount as last year for ambulance agreements with the province.
- The Village Administrator attended the LGA zone meeting, May 5 in St. Paul and outlined the various topics covered by presenters. These included:
  - .i) a review of Alberta Occupation Health and Safety to Emergency Operation of Fire Services
  - ii) Alberta Infrastructure discussion on do's and don'ts of the new Alberta Municipal Infrastructure Program. Under provincial grant rules, the Village is now permitted to hire another municipality to oil our roads.
  - iii) Municipal Affairs presentation on Regional Partnership Initiative Program, update on department activities/legislative changes, and industry challenges on rules of linear assessment. (Application made to Supreme Court of Canada for clarity on standards for decisions based on Alliance pipeline case).
- Checking with the School Board about getting the land transferred back to the Village; town foreman to check on utilities.
- Question about giving to trade shows: suggestion that we send 4 mugs

M#65-2006 Stribling: that the administrator's be accepted for information.

Carried unanimously

- b) COMMITTEE REPORTS:

- i) Ambulance Report

No meeting scheduled.

- ii) Fire Department

Draft budget being prepared.

- iii) Regional Solid Waste Commission Report

No meeting scheduled

- iv) Lamont Seniors' Foundation

No meeting schedules

- v) Vegreville Corridor Water Services Commission

Due to the absence of Chairman Palmer, there was no report given.

vi) Chipman Agricultural Society

Fair days meeting held last week: people can volunteer at the concession.

vii) FCSS

After this year, Chipman will likely withdraw and spend our money in our own community: to be discussed before year-end. FCSS is starting a trial program on housekeeping services – in Mundare.

viii) LEAP

There is a meeting this Thursday, to be attended by Councillor Stead. He will take some Chipman mugs/hats.

M#66-2006 Stead: that the Committee and Board Reports be accepted for information purposes.

**ADJOURNMENT:**

Councillor Stribling adjourned the meeting at 8:50 p.m.

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Mayor, Jim Palmer

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Administrator, Pat Tomkow